

**University of  
Northampton**

# **Multiskilled Engineer**

## **Job Description**



# **Job Title: Multiskilled Engineer**

## **Grade: 5**

## **Responsible to: Reactive Maintenance Manager**

### **Overall Purpose**

To carry out reactive and planned maintenance works on all University of Northampton, Building services equipment as per University SLA's and KPI's.

### **Principal Duties and Responsibilities**

- To provide building maintenance services and support for all aspects of planned and reactive maintenance as required, ensuring delivery of a high standard, quality service to meet client expectations.
- To carry out Planned Preventative Maintenance (PPM) to Plannan system to standard SFG20, completing works in time scales as per SLA.
- To carry out reactive works as per helpdesk request on plannan completing works in time scales as per SLA.
- To liaise with helpdesk for reporting defects.
- To carry out installation works as requested.
- The post holder is to carry out works to the highest quality and ensure it complies with current regulation and statutory regulations.
- Responsible for Health and Safety on site.
- To attend training when required.
- To form part of the emergency 24 hour call out rota.
- The post holder will be responsible for carry out PPM and reactive tasks to the highest quality, this will include the following building services equipment but not limited to. The equipment included in this will be lighting, hot and cold water services, air handling units, air conditioning units, motor inverters, BMS, doors/barriers, CCTV, fire alarm systems, sinks and taps, toilets (when unable to resolve issue to inform Supervisor to assist or call sub-contractor).
- The post holder will ensure that at all times their work is to the highest quality and that all work is undertaken in accordance with statutory regulations and Health & Safety legislation and to the highest safety standards. Including completion and recording of risk assessments and method statements as required. To regularly update knowledge in line with changing regulations.
- Working to Standard Operating Procedures.

## **Generic Duties and Responsibilities**

- The post holder will be expected to undertake other responsibilities and tasks as reasonably requested by the Building Services Supervisor.
- The post holder will be responsible and accountable for ensuring all employment legislative requirements are adhered to including equality and diversity and health and safety issues.
- The job description may be altered at any time in the future in line with the level of the post to meet changing institutional requirements, but only in full consultation with the post holder.

# Person Specification

Please ensure that your application statement provides clear and specific examples to illustrate how you meet each essential criterion. Applicants that fail to do so will not be shortlisted.

Criteria	Essential / Desirable	Assessment Methods
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## Qualifications

1	Qualification in maintenance work to NVQ level 2 (equivalent) or relevant experience	Essential	Application Interview
2	IOSH Managing Safely	Desirable	Application Interview
3	Asbestos Awareness	Desirable	Application Interview
4	High Voltage Management qualification	Desirable	Application Interview

## Skills, Knowledge and Experience

5	Able to work accurately and safely	Essential	Interview
6	Hold a full UK driving licence	Essential	Application
7	Experience in maintaining building services electrical/mechanical	Essential	Application Interview
8	Experience in completion of work in accordance with approved codes of practice and legislative compliance	Essential	Interview
9	Have sound knowledge of products and materials currently in use	Essential	Interview
10	Experience of working in occupied buildings understanding the not to cause disruption	Essential	Application Interview
11	Experience working in the Higher Education sector	Desirable	Application Interview
12	Smart phone/tablet literate	Desirable	Application Interview

## Personal Qualities

13	Good interpersonal skills	Essential	Application Interview
14	Ability to adapt to organisational change	Essential	Interview

15	Ability to adapt to technological advances in the workplace	Desirable	Interview
16	Able to work with minimal supervision and on own initiative, either in a team or alone	Essential	Application Interview
17	Demonstrate an appropriate level of physical fitness to enable the effective performance of duties	Essential	Interview
18	Able to work under pressure and manage conflicting demands	Essential	Application Interview
19	To be adaptable, conscientious and to be a good team member	Essential	Application Interview